



**Thank you for your interest in becoming a volunteer for Auburn PAL!** Attached you will find our volunteer application form. Please return your completed application to:

**Auburn PAL, Attn: Rita Beaudry  
60 Court Street, Auburn, ME 04210**

Our PAL volunteers are a valued and essential part of our organization and mission. Confidentiality and trustworthiness are imperative. Volunteers must be able to pass a police department background check and provide character references. Applicants must complete the application/background questionnaire and submit it to the PAL Director. The PAL Director *may* interview applicants to ensure that the applicant's interests and skills align with the needs of the organization.

All PAL volunteers will:

- Conduct themselves in a manner that brings respect to Auburn PAL and enhances the quality of life for the kids and families who visit the PAL Center
- Abide by and help enforce all PAL rules and regulations
- Treat all information that they receive as confidential.

Volunteers can be removed from the program at the discretion of the City Manager, Chief of Police, and/or the PAL Director. Reasons for removal include but are not limited to:

- ANY kind of inappropriate behavior toward PAL members
- Committing a felony or misdemeanor
- Reporting for service in an intoxicated state or in possession of intoxicants at PAL
- Improperly releasing confidential information
- Misconduct

### **PAL RULES (subject to change):**

**NO** CRIMINAL ACTIVITY OF ANY KIND

**No** weapons or anything resembling a weapon

**No** smoking in or on the premises

**No** disrespect to anyone

**No** foul or vulgar language

**No** inappropriate touching of any kind

**No** public displays of affection

**No** bullying or intimidating other members

**No** fighting or play fighting

**No** sagging pants, skimpy clothing, gang-related clothing, or clothing with alcohol, tobacco or drug products displayed

**No** vandalism or theft of any PAL property

- Members and volunteers are responsible for their own belongings (PAL is NOT responsible for lost or stolen items).
- Members and volunteers must sign in and out (volunteers must track hours using the form provided by the PAL Director).
- Members and volunteers will respect themselves; respect others; and respect the facility & neighborhood.

# AUBURN PAL VOLUNTEER APPLICATION (Please print or type)

## PERSONAL INFORMATION

SHIRT SIZE \_\_\_\_\_

Last Name:	First Name:	Middle:
Home Address:		
City, State, Zip:		
Date of Birth:	Age:	Sex: M F
Other names used:		
Cell:	Home Phone:	Work Phone:
E-mail address:		

Do you speak or read any other languages? If so, which ones?
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## CRIMINAL HISTORY & DRIVING RECORD

Have you ever been questioned, detained, arrested, investigated, warned or issued a citation for any misdemeanor or felony (other than traffic) either as an adult or juvenile? Yes ____ No ____
Have you ever been accused of a crime or civil infraction by law enforcement? Yes ____ No ____
Have you ever been convicted of a crime or civil infraction? Yes ____ No ____
Have you ever committed a crime or civil infraction that was not reported to the police? Yes ____ No ____
If yes, please explain:

## REFERENCES

If possible, do <b>not</b> use family members as references. List 3 individuals you have known for at least 5 years. Please list name, complete address, and telephone number.	
Name:	Phone:
Address, City, State, Zip:	
Name:	Phone:
Address, City, State, Zip:	
Name:	Phone:
Address, City, State, Zip:	

## VOLUNTEER INTERESTS

Days available: M T W T F	Best time of day: morning afternoon evening
If you have special interests or skills you would like to share at the PAL Center, please mention them here (coaching, arts & crafts, tutoring, mentoring, computers, homework help, etc.):	
Please list any memberships in community organizations and previous/current volunteer experience.	
Briefly state why you wish to volunteer your time with Auburn PAL. This question MUST be answered.	

## EMERGENCY CONTACT Who should we notify in case of an emergency?

Name:	Relationship:
Phone number:	

## VOLUNTEER AGREEMENT

I agree to treat all information I receive at Auburn PAL, especially regarding juveniles, as confidential.

I authorize any city, county, state, former employer, or any other agency to furnish any member of the Auburn Police Department any information considered necessary for the purpose of processing this questionnaire and my background check.

I authorize Auburn PAL to use my likeness in any photos taken at the PAL Center, at community events, etc. for promotion of the program/organization. *\*If you prefer that we do not use your photo, please notify the PAL Director and every effort will be made to accommodate your wishes.*

I understand that I am not an employee of Auburn PAL or the City of Auburn. I am not entitled to payment for services rendered, nor am I entitled to compensation or fringe benefits other than set out below. I further acknowledge that I am a volunteer for purposes of the Fair Labor Standards Act. I wish to volunteer my services to the Auburn Police Activities League. I understand that my status as a volunteer may be revoked at any time. In consideration of the above granted authority to observe and other good and valuable consideration, I, my assigned heirs, executors, or agents hereby agree to hold Auburn PAL, the City of Auburn, and the Auburn Police Department harmless. I agree to indemnify Auburn PAL, the City of Auburn, the Auburn Police Department, and their agents and employees from any and all claims, damages, losses, and expenses arising out of the above described observations, volunteer work, and related activities, which is for bodily injury, illness or death, or loss of property.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

For applicants younger than 18: Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_